

SHWETA THAPA

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PROFESSIONAL SUMMARY

B.Com graduate with 2 years of recruitment experience, now moving into finance. Completed a financial modelling course with DCF valuation and project finance projects in Excel. Looking for a Finance Intern, Finance Trainee or Equity Analyst Intern role where I can learn on real projects.

SKILLS

- Financial modelling in Excel (course projects): DCF valuation, project finance model
- Financial statements: Balance Sheet and Income Statement
- MS Excel: XLOOKUP, INDEX-MATCH, SUMIFS
- Data entry, reporting and record-keeping; accurate, detail-focused and well organized

FINANCE PROJECTS

DCF Valuation of Titan Company Ltd

- Built a DCF model in Excel from annual reports, forecasting free cash flows and estimating value per share using WACC & Terminal Value.

Project Finance Model: Travel Agency

- Built a project finance model in Excel covering Three Financial Statements, IRR and NPV.

PROFESSIONAL EXPERIENCE

Talent Acquisition — People North Adcon

11/2024 – 07/2026

- Screened and shortlisted candidates, and maintained hiring trackers and reports in Excel.

IT HR Recruiter Intern — TechHost Services

07/2024 – 10/2024

- Sourced and screened IT candidates and tracked follow-ups.

HR Intern — Collegetips.in

05/2024 – 06/2024

- Supported HR operations with data entry and record-keeping.

CERTIFICATIONS

- Financial Modelling - Mentors Me Careers (October, 2026)

EDUCATION

Bachelor of Commerce (B.Com) — DAV PG College, Dehradun

2021 | 64%

Intermediate — KVS Birpur, Dehradun

2018 | 67%

Matriculation — KVS Birpur, Dehradun

2016 | 68%

ADDITIONAL INFORMATION

Languages: English, Hindi, Nepali

Interests: Nature photography, Sports